

MARKETS COMMITTEE

Friday, 19 September 2014

Minutes of the meeting of the Markets Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Friday, 19 September 2014 at 11.30 am

Present

Members:

John Scott (Chairman)	Edward Lord
Hugh Morris (Deputy Chairman)	Professor John Lumley
Nicholas Bensted-Smith	Wendy Mead
Christopher Boden	Robert Merrett
Alderman Charles Bowman	Deputy Joyce Nash
Revd Dr William Campbell-Taylor	Graham Packham
Deputy John Chapman	Adam Richardson
Karina Dostalova	Elizabeth Rogula
Brian Harris	Ian Seaton
Tom Hoffman	Deputy Dr Giles Shilson
Michael Hudson	Angela Starling
Jamie Ingham Clark	Patrick Streeter
Deputy Alastair King	Mark Wheatley
Deputy Keith Knowles, MBE	

In Attendance

Amos Alade - DEFRA

Officers:

Suellen Dooley	Comptroller and City Solicitor's Department
David Smith	Director, Markets and Consumer Protection
Malcolm Macleod	Superintendent, Markets & Consumer Protection
Nigel Shepherd	Superintendent, Markets & Consumer Protection
Robert Wilson	Superintendent, Markets & Consumer Protection
Steven Chandler	City Surveyor's
Andrew Crafter	City Surveyor's
Simon Owen	Chamberlain's Department
Debbie Howard	Chamberlain's Department
Julie Gibbs	Markets and Consumer Protection Department
Saimah Tahir	Town Clerk's Department
Rakesh Hira	Town Clerk's Department

1. APOLOGIES

Apologies were received from Chris Punter, James Tumbridge, Alderman Timothy Hailes, Deputy Stanley Ginsburg and Christopher Hayward.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. **PUBLIC MINUTES**

The public minutes of the meeting held on 16 July 2014, were approved as a correct record.

4. **MARKETS BUSINESS PLAN UPDATE PERIOD 1 2014/15 (APRIL - JULY)**

A report of the Director of Markets and Consumer Protection providing an update on the progress against the Business Plan of the Markets Department for Period 1 against key performance indicators (KPIs) and objectives was considered.

A discussion took place in response to a question on employee sickness. It was noted that the City Corporation had a robust Sickness Management Policy and once a statement of Fitness for Work is received from a General Practitioner Occupational Health would not be in a position to refute it.

The Director of Markets and Consumer Protection informed Members of a 10% variation in his Department's budget. There had been a movement in funds from the Port Health and Environmental Services (PHES) Committee budget to the Markets budget to cover the change in management responsibility for the Smithfield Animal By-Product Facility from Smithfield Enforcement Team (SET) which was funded by the PHES budget, to the Markets Superintendent, funded by the Committee. He pointed out that this had no effect on the overall total departmental budget, which spans three Committees, and reflected the previously agreed shift in responsibility following the creation of the new ABP Facility in the Poultry Market.

In response to a question by a Member on filming fees within the Markets, the Superintendent of Billingsgate Market explained that the decision on whether to charge for filming was made in conjunction with the Public Relations Office.

In response to a question from a Member the Superintendent of Billingsgate Market explained that Canary Wharf as a location made Billingsgate vulnerable to terrorism, there was an action plan in place to address the safety of people.

RESOLVED – That the contents of the report be noted.

5. **SMITHFIELD MARKET - CONDENSER WATER COOLING SYSTEM - UPDATE**

A report of the City Surveyor provided Members with an update on the performance of the Condenser Water Cooling System at Smithfield Market which serves Tenants' refrigeration equipment, and the works currently being undertaken to improve the system. The report highlighted that the performance of the condenser water cooling system was currently satisfactory. He reported that the hot weather in July 2014 had caused problems for a number of fridges, including those previously identified by the City of London Corporation as being at risk.

In response to a question by a Member, the City Surveyor explained that Phase 3 of the works programme is due to be completed in October 2014. This is as a result of conducting operations during a five hour fridge shutdown which affects stall temperatures and the unknown condition of 50 year old internal pipe work in the Poultry Market building.

The City Surveyor reported that the final phase of works was now underway to address the dirt contamination in the cooling towers. Dirt was mainly airborne particles, drawn into the system at the cooling towers. Filtration units were being installed to resolve the contamination.

RESOLVED – That the contents of the report be noted.

6. CHRISTMAS 2014 - SMITHFIELD MARKET TRAFFIC MANAGEMENT PLAN UPDATE

A report of the Superintendent of Smithfield Market updated Members on the outcome of investigations to identify possible alternative sources of funding for private stewards in order to implement a more comprehensive Traffic Management Plan at Smithfield Market for Christmas Period 2014. Funding of £8,000 was requested from the projected Central Risk underspend or from a reduction in car parking concessions. It was hoped that the plan would alleviate the congestion and gridlocking of Christmas 2013.

In response to a question by a Member, a representative of the City of London Police assured the Committee that accreditation under the Community Safety Accreditation Scheme would be investigated which would result in Traffic Stewards being more effective in their role. It was noted that as Market Constabulary staff had regulating traffic listed within their job description they should be trained to become Traffic Stewards, which may prove more cost effective. The Superintendent assured Members that signage within the Traffic Management Plan would identify all vehicles in full and not contain any abbreviations.

RESOLVED – That Members approve:

- The Final Traffic Management Plan.
- Funding the private stewards and signage from the projected underspend on Smithfield Central Risk budgets

7. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

8. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

The Chairman informed the Committee of the letter received from the Chairman of the Spitalfields Market Tenants' Association regarding the contributions to the Repair & Repainting Fund and the administration charge and stated that a response would be sent as soon as possible.

9. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act as follows:-

Item	Paragraph
10-19	3

10. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 16 July 2014, were approved as a correct record.

11. **REQUEST FOR DELEGATED AUTHORITY TO APPROVE THE LETTING OF THE COCK TAVERN, SMITHFIELD MARKET, EC1**

A joint report of the City Surveyor and the Director of Markets and Consumer Protection.

12. **LEASE RENEWAL OF ADVERTISING HOARDINGS AT BILLINGSGATE MARKET**

A report of the City Surveyor.

13. **DEBT ARREARS MARKETS - PERIOD ENDING 30TH JUNE 2014**

A report of the Director of Markets and Consumer Protection.

14. **SMITHFIELD MARKET - POULTRY MARKET LETTING OF STALL 224**

A report of the Director of Markets and Consumer Protection.

15. **CONCESSIONARY PARKING AT SMITHFIELD MARKET DURING THE CHRISTMAS PERIOD 2014**

A report of the Superintendent of Smithfield Market.

16. **TENANCIES AT WILL AND ASSIGNMENTS**

A report of the Director of Markets and Consumer Protection.

17. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

18. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was one urgent item of business.

19. **CONFIDENTIAL MINUTES**

The confidential minutes of the meeting held on 16 July 2014 were approved as a correct record, subject to the amendment of one word.

The meeting ended at 1.00 pm

Chairman

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